**MINUTES OF PPG MEETING 27th May 2025 VENUE: Number 65.** Amended text

|  |  |  |  |
| --- | --- | --- | --- |
| **Attendance List** | | **27/05/2025** | |
|  |  | |  | |
| **Initials** | **Surgery** | | **Attend/ Apologies** | |
| JA | Brockway | |  | |
| CB | Brockway | |  | |
| MC | Long Ashton | |  | |
| SJC | Long Ashton | | No attendance | |
| AG | Tower House | |  | |
| BH | Backwell | |  | |
| MK | Long Ashton | |  | |
| TM | Brockway | | Apologies | |
| VM | Tower House | |  | |
| PN | Tower House | |  | |
| SP | Long Ashton | | Apologies | |
| PP |  | | Apologies | |
| AP | Tower House | | Apologies | |
| RER | Brockway | |  | |
| BR | Tower House | |  | |
| RR | Brockway | |  | |
| JR | Tower House | |  | |
| DS | Brockway | |  | |
| DT | Tower House | |  | |
| HW | Backwell | |  | |
| RW | Brockway | | Apologies | |
| HO | NTC | | Apologies | |
| PR | TMG | |  | |
|  | TMG | |  | |
| Guests | Nailsea Physio | |  | |
|  |  | |  | |

|  |  |
| --- | --- |
| 1 | **MINUTES OF PPG Meeting**  **Membership and Attendance**  Apologies and those not present: See list above.  Resignations: Drummond Forbes, Susan Pearson  New list with contact details attached. NB not to be made public. |
| 2 | **Discussion about Information Stand in July’s Farmers Market**  **TMG and health issues**   * **Healthy eating and Ultra Processed Foods.** PR said that Jamie was not able to attend on that day, but that TMG would be providing leaflets. * **Blood Pressure**. Dr Katherine Parker, plus one or two of the TMG nurses would be there running a **BP clinic**. The objective was to reach people who tend not to be seen in surgery and for whom there is no record of BP measurements. AG underlined the importance of BP measurements. * **Arrhythmia**: BH had contacted Arrhythmia Alliance and had had email contact with Holly Buxton and her manager Tracy Goodman. BH had checked the information and resources available on their website (attached) and asked which of these TMG felt would be useful for the Information stand. Would the charity be prepared to supply heard copies of leaflets. **PR agreed to also make contact:** Contact Details: 01789867501 / [t.goodman@heartrhythmalliance.org](mailto:t.goodman@heartrhythmalliance.org) * **Sepsis**. BH suggested that this might be a good topic for the stand. Dr Stamelos is the Sepsis lead at TMG and agreed that it would be a useful topic. BH shared some materials from the Sepsis Trust (attached is a sample, this is the link to their resource page: <https://sepsistrust.org/get-support/support-resources/>   Agreed that the info available could not be extensive but if there were high levels of interest then a larger awareness event could ensue. **Dr Stamelos to assess which materials would be most suitable for the info stand.**   * **Question! Ref NHS APP and TMG website (**not discussed but on Agenda) Would TMG be able to supply someone who could help people to download the NHS App and demonstrate the routine appointment facility on the TMG website?   **PPG Issues**   * **Recruitment Poster**: VM has been working on this but struggling with software. PR said they had software and would be prepared to help. **VM and PR to make contact and discuss further. \ BH to send Adroit Printers details to VM.** * Suggested that we also have application forms and suggestion forms available. **ReR to check.** * **PPG information:** DT is working on deriving a subset of the Terms of reference. We will take a copy of the posters and the suggestion box. * **Defibrillator Map:** **HO working on this.** Suggestion that we need to ensure that there are also maps for Backwell and Long Ashton and other areas covered by TMG. **RR to check.**   MK asked whether the health topics to be included should include subjects that are being prioritised nationally. Agreed that the topics chosen were TMG lead and that some nationally important topics were not as relevant within the TMG population.  **Volunteers**  The Farmers’ Market is ‘open’ from 10.00-12.00. Agreed that volunteers needed to be available from 9.00 – 13.00 to cover set up and take down and that this period would be split into 2 sessions: people could volunteer for either or both. The table below shows some volunteers. **Can people please check their diaries and confirm whether they can or can’t be there and preferred session, please?**   |  |  |  | | --- | --- | --- | | **9-11** | **11-1** | **Comments.** | | JA | VM |  | | DS | DS |  | | CB | DT |  | | MK | RR |  |   After the meeting DS suggested having cakes and or fruit on the stand to attract people. Fruit is the healthier option; cakes may be more attractive. **DS to check with fruit suppliers. Cake decision to be discussed.** |
| 3 | **TMG:** no further report |
| 4 | **NTC Wellbeing Officer:**  Age Without Limits Event: HO has asked PPG members to help spread the word about the event on 12th June. 50 people have registered so far but there is room for 100. Image file attached. Please can members share on their WhatsApp Facebook groups. Also discussed having more posters around. **BH to check current distribution of posters with HO.**  **Free Health Seminars from Nailsea Physio.** HO had invited Emma Klijn and Emma Frost Marchant to talk about a series of seminars they have agreed to run at No 65 High Street. Details are below. EK gave out several leaflets and talked about the Physio practice. Key issues are that they want to:   * help the community * be seen as a resource to TMG * Trust Pilot reviews are good * No pressure on patients to book additional sessions * Average wait times between 1 day and 1-2 weeks. * Hands on practice, sessions are 45 minutes (1 hour for neuro patients), and targeted exercises are given. |
| 5 | **Minutes from previous meeting in April and Matters Arising**   * **Notice for BP machine at Brockway.** PR said that notices were there but that she would check they were still visible * **‘Availables’** PR said that she’d heard no more. ‘Availables’ adverts had been seen locally. JA asked whether volunteering would affect driving insurance costs. Contact details are available in the appendices. **JA to check.** * **Retired & Senior Volunteer Programme**. PR said it had never been a service offered by TMG. Some confusion as to whether HO planned to facilitate restarting the project; **RR to ask for clarity** * **Name Cards** done and in use at the meeting. Thanks to ReR and DT. |
| 6 | **Financial Report**  Total funds: £1841.70 Designated funds: £1762.51 Undesignated funds: £79.19  Sense that undesignated funds, which is money given to PPG to support the running and administration of the group, are getting low. These funds have traditionally come from TMG.  There was some discussion as to how TMG funded the PPG. There is no funding within the TMG contract to support PPGs, it is a discretionary payment from the practice.PR needs a month’s notice**.**  **PR asked ReR to send an email detailing likely costs coming up.** |
| 7 | **Events and Activities:** See above |
| 8 | **Communications**   * Introducing a student membership. RR and DT had discussed taking this forward and beginning to liaise with Nailsea School and Backwell School, with a view to recruiting 2 from each. MK questioned what engagement was required and said how helpful previous students had been. Agreed that   + Students were representative of their cohort and could gather and voice opinions that would be useful   + Students would have experience of formal meetings and responsibilities and could offer their IT skills   + Excellent underpinning understanding for students going into medical or NHS work   + Good for students’ CV and university or college applications.   + It would be important that students played a more interactive role * BH said that a Facebook comment had highlighted how the PPG minutes on the web site were out of date. Some discussion ensued about how quickly they could go onto the website. PR said that once minutes had been circulated and amended, they could be put up but designated as ‘Approved but not ratified’. **BH and PR to set this in place** * BH raised an issue about how the Events were placed on the web site, the limitations of the structure and functionality of the site and the need to balance the admin load changes caused to TMG staff. **BH and PR to discuss** |
| 9 | **AOB:**  **MC** compliments to TMG (LA) about an excellent service regarding child with broken toe. The child had been taken to LA by mistake but had still received appropriate and timely care.  **MK**: Suggestion from LA that Appointment Reminder texts should be received for children’s appointments. There was some discussion about why appointment reminders are not sent to parents regarding children’s appointments. PR told the group that because of data protection rules and the need to protect the privacy of young people, the decision had been made to remove telephone contact details from children’s records.  **HW** complained that she had been discharged from the Eye Hospital with insufficient urgent medication, no prescription and no discharge papers. PR said it was important that she complained to the hospital.  **HW** had read about the shingles vaccine being effective in guarding against dementia and asked for clarity about at what age the vaccine was administered.  **VM** complimented TMG on the call back process and the speed at which someone had got back to her despite the number of people in the queue when she’d rang.  **JR** told us about issues in UBHT:   * ‘Place Assessments’: teams: JR said that they were looking for people to volunteer as a patient assessor. This link is dated October 2024 although it is an annual process. <https://digital.nhs.uk/data-and-information/areas-of-interest/estates-and-facilities/patient-led-assessments-of-the-care-environment-place#want-to-be-a-patient-assessor-> * ‘Collaboration’ pilots between UBHT and Southmead providing Single Managed Services covering 2 areas to improve service quality. When asked if Primary Care was seeing any benefits, Dr Stamelos said no. * Asked for more info on DR Stamelos’ role. He had been in secondary care working in Obstetrics and Gynaecology but had transferred into Primary Care a few years ago. He’s a partner and practices in the Backwell medical centre.   **PN** The Stoma group were issuing an invitation to the surgery to attend the group. Also complimented the surgery on how helpful an employee had been.  **RR: No** 65 were starting a 6-month trial recycling blister packs via Terracycle. <https://shop.terracycle.com/en-GB/products/empty-medicine-blister-packs-zero-waste-box>  The item on the NTC website is below; this link gives more information about what is accepted by the scheme. **HO to talk about how this is being advertised.**  PR said that Terracycle had withdrawn the service from the surgeries.  **ReR** had received an invitation to a Zoom meeting regarding Diabetes and didn’t know why. PR said that the text had not come from the surgery; although the Tyntesfield texting service had been used, the names had been selected by the event delivery partner and . **PR to explore further.** |
| 8 | **NEXT MEETING**: Tuesday 24th June 2025. Please send apologies to DT.  **AT**: 7pm  **MEETING LOCATION**: No 65 High Street |

**A close-up of a flyer

AI-generated content may be incorrect.**

Close-up of water drops on a silver surface

AI-generated content may be incorrect.